

# Lake of the Ozarks Council of Local Governments

P.O. Box 3553 – 34 Roofener Street Camdenton, MO 65020

Phone: 573-346-5692 Fax: 573-346-9686

## Request for records under the Missouri Sunshine Law, Chapter 610, Revised Statutes of Missouri

Please list the records you are requesting:

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Are you willing to pay for copies of the records, rather than just being able to see them? Please make your selection, by marking the box next to the appropriate statement.

Yes, please make copies regardless of the cost

Yes, please call me with the cost of the copies before making the copies

No, I would rather just view the documents at the office of Lake of the Ozarks Council of Local Governments

- Clerical staff time (hourly rate) \$12.50 per hour
- Paper copies (8 ½ X 11) \$.10 cents per page
- Larger copies will be quoted based on cost of size requested
- Any other applicable costs associated with the records requests (i.e. postage, packaging, etc.)

A deposit for ½ of the estimated costs will be required before we start the collection of records requested. Payment in full will be required upon delivery of the requested documents.

If you have selected the printing of copies, please provide the address in which you would like these records mailed to:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

State/Zip: \_\_\_\_\_

Requestor's Full Name: \_\_\_\_\_

Requestor's Signature: \_\_\_\_\_

Requestor's Phone #: \_\_\_\_\_

Requestor's Email: \_\_\_\_\_

Date of the Request: \_\_\_\_\_

Time of the Request: \_\_\_\_\_